

Medical Billing Request

All billing record requests are handled electronically through **ChartSwap**, a HIPAA-compliant platform designed to facilitate secure exchanges between medical providers, law firms, and other authorized parties. ChartSwap allows users to request, track, pay for, and download records at no cost to register.

Please provide the following link and phone number to anyone requesting **Ambulance Billing Records**:

To submit a request via ChartSwap, the requestor should:

1. Register at www.chartswap.com as a Record Requestor;
2. Sign in, search for the provider (Laguna Beach Fire Department), enter request details, and upload any supporting documents;
3. Once the request is reviewed and records are available, the requestor will receive a notification along with an invoice.

Alternatively, Wittman can be reached directly at **800-906-6552** for assistance.